ORDER

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

8710.6G

10/23/96

SUBJ: **PILOT EXAMINER STANDARDIZATION SEMINAR SCHEDULE FOR 1997, 1998, AND 1999**

1. PURPOSE. This order publishes the schedule of standardization training seminars for the recurrent and initial Pilot Examiner Standardization Seminars for 1997, 1998, and 1999.

2. DISTRIBUTION. This order is distributed to the branch level in the Flight Standards Service; the branch level in the regional Flight Standards Divisions; all International Field Offices (IFO's); and all Flight Standards District Offices (FSDO's).

3. CANCELLATION. Order 8710.6F, Pilot Examiner Standardization Seminar Schedule for 1994, 1995, and 1996 dated 10/11/94, is canceled.

4. SEMINAR SCHEDULING.

a. **The latest revision of FAA Order 8710.3,** Pilot Examiner's Handbook, for attendance.

b. **Effective January 1, 1997,** the Recurrent Pilot Examiner Standardization Seminar is scheduled to be 2 days in duration.

c. **See appendix 1 for seminar schedules.**

d. **FSDO's and IFO's within the geographical location of a scheduled seminar** site will be contacted 120 days in advance of a scheduled seminar by a Flight Standards Service representative to initiate the planning and coordination.

e. **Each FAA district office will be requested** to determine the number of persons who should attend the standardization seminars so that suitable space and facilities can be arranged. Flight instructors may attend, and will be charged the same fee as the pilot examiners.

5. PROCEDURES.

a. **Examiner attendance at a Pilot Examiner Standardization Seminar is arranged** by contacting the Designee Seminar Payback System. The telephone number is (405) 954-0138, and the FAX number is (405) 954-0189.

b. **Aviation Safety Inspectors (Operations)** who administer pilot practical tests or who supervise pilot examiners should attend standardization seminars on the same basis as their designated examiners.

6. INITIAL SEMINAR.

a. **Seminar Description.** Emphasis on practical tests, practical test standards, and the disposition and evaluation of certification files will be covered in the 40-hour (5-day) lecture and workshop seminar. Seminar hours are from 8 a.m. to 5 p.m. Monday through Thursday, and 8 a.m. to 2 p.m. on Friday.

b. Examiner Scheduling.

(1) Pilot examiner applicants must first be qualified by the National Examiner Board (NEB), before attending the initial seminar. Approximately five initial seminars are conducted per year. Additional seminars may be scheduled if the demand so dictates.

(2) A registration fee of $300 must be paid prior to attending the seminar. Arrangements for registration and payment of this fee may be made by mail, telephone, or FAX. (See paragraph 7(b)(2) for the address, telephone number, and FAX number.)

(3) Prospective examiners must meet the requirements of FAA Order 8710.3 (latest revision), including the completion of the pilot examiner predesignation test.

7. RECURRENT SEMINAR.

a. Seminar Description. Recurrent training will provide continued emphasis on the practical test standards, METAR, ACRA, ethics, evaluation and a review of the current policy and regulations as they apply to airman certification procedures. A schedule of recurrent Pilot Examiner Standardization Seminars is shown in appendix 1. The seminar will consist of **two** (8-hour) sessions. The seminar hours are from 9 a.m. to 6 p.m.

b. Examiner Scheduling.

(1) Recurrent seminars are usually conducted at cities in which FAA district offices are located. Because of low examiner population in some individual districts, several seminars will be combined. In some cases, an intermediate location may be used to reduce travel.

(2) A registration fee of $120 must be paid prior to attending the seminar. **THERE WILL BE NO ARRANGEMENTS FOR PAYING AT THE DOOR.** Arrangements for registration and payment of this fee may be made by mail, telephone, or FAX. The address is: FAA; **ATTN: Designee Seminar Payback System, AFS-640**; P.O. Box 25082; Oklahoma City, OK 73125. The telephone number is: (405) 954-0138. The FAX number is: (405) 954-0189. The fee may be paid by VISA, MasterCard, check, or money order. (If you choose to pay by check or money order, make the check or money order payable to: **Designee Seminar Payback System**.)

(3) AFS-640 will provide the instructor team, materials, and arrange and pay for the meeting room and equipment. District offices will be contacted by AFS-640 personnel approximately 120 days in advance of the scheduled date to initiate planning for the seminar.

(4) Designated examiners should have previously completed the initial seminar to be eligible to attend the recurrent seminar.

8. INFORMATION CURRENCY.

a. Any deficiencies found, clarifications needed, or improvements to be suggested regarding the content of this order should be forwarded for consideration to: FAA; **ATTN: Maintenance Support Branch, AFS-640**; P.O. Box 25082; Oklahoma City, OK 73125. Your assistance is welcome. FAA Form 1320-19, Directive Feedback Information, is attached to this order for your convenience. If an interpretation is urgently needed, you may call AFS-640 (the originating office) for guidance. The telephone number of AFS-640 is (405) 954-4753. In addition, use the attached FAA Form 1320-19 as a followup to verbal conversation.

b. Use the "Other Comments" block of FAA Form 1320-19, to provide a complete explanation of wh the suggested change is necessary. You may correct (as necessary) a copy of the pertinent information or provide a handwritten note for consideration.

Thomas C. Accardi
Director, Flight Standards Service

APPENDIX 1. SCHEDULE OF PILOT EXAMINER STANDARDIZATION SEMINARS

1997

REGION	LOCATION	DATE
AWP	San Jose, CA & Oakland, CA	Jan 8-9
ASW	Baton Rouge, LA	Jan 8-9
ASW	Dallas, TX	Jan 29-30
ASW	Albuquerque, NM	Feb 12-13
AAL	Fairbanks, AK, Juneau, AK, & Anchorage, AK	Mar 5-6
ASO	Columbia, SC	Mar 12-13
***INITIAL**	Oklahoma City, OK (Initial)	Mar 17-21
ASO	Birmingham, AL	Mar 26-27
ANM	Portland/Eugene, OR	Mar 26-27
AWP	Reno, NV	Apr 9-10
AWP	Las Vegas, NV	Apr 9-10
AEA	Richmond, VA (@Fredericksburg)	Apr 15-16
AEA	Washington, DC & Baltimore, MD (@Fredericksburg)	Apr 17-18
ASO	Louisville, KY & Nashville, TN	Apr 30-May 1
AWP	Fresno, CA	Apr 30-May 1
***INITIAL**	Oklahoma City, OK (Initial)	May 5-9
AEA	Albany, NY	May 14-15
AEA	Harrisburg, PA & Pittsburgh, PA	May 14-15
ASW	Simuflite - Dallas, TX	Jun 11-12
	(Pending *Title 14 of the Code of Federal Regulations (14 CFR)* part 142.)	
ACE	Lincoln, NE	Jun 11-12
AGL	Indianapolis, IN & Cincinnati, OH	Jul 9-10
AGL	South Bend, IN & Chicago, IL	Jul 9-10
ANE	Boston/Bedford, MA	Jul 23-24

***NOTE:** The **Initial** Pilot Examiner Standardization Seminar is scheduled for 5 days and begins on Monday at 8 a.m. Pilot examiners scheduled to attend the initial seminar should plan to arrive in Oklahoma City on Sunday. They should plan to depart Oklahoma City no sooner than 3 p.m. on Friday. The Initial Pilot Examiner Standardization Seminars are held at motels located near the airport in Oklahoma City, Oklahoma.

NOTE: Due to the National Examiner Board (NEB) selection process, **ALL** Initial Pilot Examiner Standardization Seminar **dates** are subject to change.

NOTE: As of January 1, 1997, the **Recurrent** Pilot Examiner Standardization Seminar is scheduled to be **2 days** in duration.

APPENDIX 1. SCHEDULE OF PILOT EXAMINER STANDARDIZATION SEMINARS

1997

REGION	LOCATION	DATE
AEA	Teterboro, NJ & Farmingdale, NY (@Teterboro)	Aug 6-7
AEA	Philadelphia, PA	Aug 6-7
AGL	Rapid City, ND & Fargo, ND (@Grand Forks)	Aug 20-21
AGL	Springfield, IL	Aug 20-21
AEA	Charleston, WV	Sep 10-11
AGL	Grand Rapids, MI	Sep 10-11
AEA	Europe (Frankfurt, Germany)	Sep 10-11
***INITIAL**	Oklahoma City, OK (Initial)	Sep 15-19
ACE	Wichita, KS	Oct 8-9
ASO	San Juan, PR	Oct 8-9
ANM	Helena, MT	Oct 15-16

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APPENDIX 1. SCHEDULE OF PILOT EXAMINER STANDARDIZATION SEMINARS

1998

REGION	LOCATION	DATE
***INITIAL**	Oklahoma City, OK (Initial)	Jan 12-16
AGL	Minneapolis, MN	Jan 21-22
ASO	Orlando, FL (Flight Schools)	Jan 28-29
***INITIAL**	Oklahoma City, OK	Jan 28-29
ASO	Orlando, FL	Feb 2-3
ASW	San Antonio, TX	Feb 11-12
ASO	Houston, TX	Feb 11-12
ASW	Atlanta, GA	Feb 25-26
ANM	Broomfield, CO	Feb 25-26
AWP	Miami, FL	Mar 11-12
ASO	Riverside & San Diego, CA (@Riverside)	Mar 11-12
***INITIAL**	Oklahoma City, OK (Initial)	Mar 16-20
ANM	Seattle,& Spokane, WA (@Seattle)	Mar 25-26
ANM		
AWP	Sacramento, CA	Apr 8-9
AGL	Cleveland, OH	Apr 8-9
ACE	Des Moines, IA	Apr 22-23
ANM	Salt Lake City, UT & Boise, ID (@Salt Lake City)	May 6-7
ACE	Kansas City, MO	May 6-7
***INITIAL**	Oklahoma City, OK (Initial)	May 11-15
AEA	Rochester, NY	May 20-21
AWP	Phoenix, AZ	May 20-21
ACE	St. Louis, MO	Jun 10-11
AGL	Milwaukee, WI	Jun 24-25
ANE	Windsor Locks, CT	Jul 8-9
AGL	Ypsilanti, MI	Jul 8-9
***INITIAL**	Oklahoma City, OK (Initial)	Jul 13-17
ANE	Portland, ME	Jul 22-23

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APPENDIX 1. SCHEDULE OF PILOT EXAMINER STANDARDIZATION SEMINARS

1998

REGION	LOCATION	DATE
AGL	Oshkosh, WI	Jul 28-29
AEA	Allentown, PA	Aug 5-6
AWP	Los Angeles & Van Nuys. CA	Aug 18-19
AWP	Long Beach, CA	Aug 20-21
ASW	Little Rock, AR	Sep 2-3
ASO	Winston-Salem, NC	Sep 2-3
ASW	Fort Worth, TX	Sep 16-17
***INITIAL**	Oklahoma City, OK (Initial)	Oct 5-9
AGL	Columbus, OH	Oct 21-22
ASO	Memphis, TN & Jackson, MS (@Memphis)	Nov 4-5
AWP	Honolulu, HI	Nov 4-5
ASW	Lubbock, TX	Nov 18-19
***INITIAL**	Oklahoma City, OK (Initial)	Nov 30-Dec 4

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APPENDIX 1. SCHEDULE OF PILOT EXAMINER STANDARDIZATION SEMINARS

1999

REGION	LOCATION	DATE
AWP	Oakland & San Jose, CA (@Oakland)	Jan 6-7
ASO	Baton Rouge, LA	Jan 6-7
ASW	Dallas, TX	Jan 27-28
***INITIAL**	Oklahoma City, OK (Initial)	Feb 1-5
ASW	Albuquerque, NM	Feb 24-25
AAL	Anchorage, Fairbanks, Juneau (@Anchorage)	Mar 3-4 Mar 3-4
ASO	Columbia, SC	Mar 10-11
ASO	Birmingham, AL	Mar 24-25
ANM	Portland, OR	Mar 24-25
***INITIAL**	Oklahoma City, OK (Initial)	Mar 29-Apr 2
AWP	Reno, NV	Apr 7-8
AWP	Las Vegas. NV	Apr 7-8
AEA	Richmond, VA	Apr 13-14
AEA	Washington, D.C. & Baltimore, MD (Seminar Site Pending)	Apr 15-16
ASO	Nashville, TN & Louisville, KY (@Nashville)	Apr 28-29
AWP	Fresno, CA	Apr 28-29
AEA	Albany, NY	May 19-20
AEA	Pittsburgh & Harrisburg, PA (@Pittsburgh)	May 19-20
ASW	Simuflite (Dallas)	Jun 9-10
ACE	Lincoln, NE	Jun 9-10
***INITIAL**	Oklahoma City, OK (Initial)	Jun 21-25
AGL	Cincinnati, OH & Indianapolis, IN (@Cincinnati)	Jul 14-15

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APPENDIX 1. SCHEDULE OF PILOT EXAMINER STANDARDIZATION SEMINARS

1999

REGION	LOCATION	DATE
AGL	Chicago, IL & South Bend, IN (@Chicago)	Jul 15-16
ANE	Boston/Bedford, MA	Jul 21-22
AEA	Philadelphia, PA	Aug 11-12
AEA	Teterboro, NJ & Farmingdale, NY (@Teterboro)	Aug 11-12
***INITIAL**	Oklahoma City, OK (Initial)	Aug 16-20
AGL	Springfield, IL	Aug 25-26
AGL	Rapid City, ND & Fargo, ND (@Grand Forks)	Aug 25-26
AEA	Charleston, WV	Sep 15-16
AGL	Grand Rapids, MI	Sep 15-16
AEA	Europe	Sep 15-16
***INITIAL**	Oklahoma City, OK (Initial)	Oct 4-8
ACE	Wichita, KS	Oct 20-21
ASO	San Juan, PR	Oct 20-21
ANM	Helena, MT	Oct 27-28

***NOTE:** The **Initial** Pilot Examiner Standardization Seminar is scheduled for 5 days and begins on Monday at 8 a.m. Pilot examiners scheduled to attend the initial seminar should plan to arrive in Oklahoma City on Sunday. They should plan to depart Oklahoma City no sooner than 3 p.m. on Friday. The Initial Pilot Examiner Standardization Seminars are held at motels located near the airport in Oklahoma City, Oklahoma.

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U. S. Department
of Transportation

**Federal Aviation
Administration**

Directive Feedback Information

Please submit any written comments or recommendations for improving this directive, or suggest new items or subjects to be added to it. Also, if you find an error, please tell us about it.

Subject: Order 8710.6G Pilot Examiner Standardization Seminar Schedule for 1997, 1998, and 1999

To: FAA; ATTN: AFS-640; P.O. Box 25082; Oklahoma City, OK 73125

(Please check all appropriate line items.)

☐ An error (procedural or typographical) has been noted in paragraph_____ on page _____

☐ Recommend paragraph _____on page_____be changed as follows:
(Please check all appropriate line items.)

☐ In a future change to this directive, please include coverage on the following subject.
(briefly describe what you want added)

☐ Other comment:

☐ I would like to discuss the above. Please contact me.

Submitted by: _____ Date: _____

FTS Telephone Number:_____ Routing Symbol: _____

FAA Form 1320-19 (8/89)